

# PW Certification Process for Trainers

## Follow the next steps to complete the PW Certification Process for Trainers.

**1. Fill our application on why you want to become a certified trainer and what experience you have facilitating training.** Tell us more on why you want to become a trainer and share your experience with us (application will be emailed upon request).

**2. Register for one of our Train the Trainers-live sessions.** Visit our calendar events section and find the next Train the Trainer session that best fit your schedule.

**3. Complete the pre-requisite homework in our Learning Management Systems.** You will be given credentials to access our platform and will need to complete the pre-requisite exercises before the live sessions.

**4. Attend and participate on the live sessions.** Participate, engage, and share during the live sessions. Every participant will lead and facilitate a session for the group (more details on the live event).

**5. Pass the final assessment on our learning management system platform.** Complete the final assessment in maximum of 60 days to finalize the formal certification process.

**6. Schedule an interview with our training coordinator to receive feedback and learn about opportunities to train entrepreneurs.** Set up an appointment to tell us more on your experience, background; receive feedback on your class facilitation, and learn more on next steps. Interviews will happen throughout the calendar year.

**7. Attend quarterly webinars, follow-up with reports, and stay active.** You will receive an official digital certificate and will be added into our website/database of trainers in the region. Attend follow-up webinars and opportunities to learn and connect to other trainers.

**8. Be re-certified.** The duration of the certification expires in two years, train one group of entrepreneurs as a minimum to receive your recertification.